Richmond Primary School  
P & C Association Inc

The Minutes of the General Meeting for Richmond Primary School P & C Association Inc. held on Tuesday 16th September 2008 in the School Library at 7.30pm.

- **Open. Welcome. Attendance and Apologies**

  Meeting commenced at 7:40pm.
  Welcome to Dave Carder, Deputy Principal.

  **In Attendance**
  Laura Cargill (chairperson), Dave Carder, Kate Duncanson, Rita Crooks, Lee Simes, Sjaak Lemmens, Sarah Levalds, Sharon McVey, Bridget Marshall, Richard Hicks, Tania Radich, Milly Sayer, Hilary Holliday, Patsy Richards, Meredith Fonti, Debbie Murphy.

  **Apologies**
  Suzie Nicholson, Andrea Lisewski, Lisa Dentith, Elaine Bradley, Mary Reynolds, Jenny Crawford, Michelle Dalitz, Narelle Guest, Jane Ahern.

- **Confirmation of minutes of the previous meeting**

  - **Motion:** That the minutes of the General Meeting of Richmond Primary School P & C Association held on the 19th August 2008 at 7.30 be taken as read and confirmed as true and correct.

    Moved: Lee Simes
    Seconed: Richard Hicks
    Motion Carried

- **Business arising from previous meeting**

  3.1 **Pre Primary Painting**
  Carried over, Richard Hicks to follow up.

  3.2 **P&C Family Picnic - 12th December**
  Meredith Fonti presented ideas for the end of year picnic. There was a discussion re format and the inclusion of non-religious Christmas songs performed by the school children.
  Action: Meredith to investigate a DJ and East Fremantle Baptist Band, appropriate songs and the formation of junior and senior school choirs to rehearse for event.
3.3 **Pre Primary Drinking Fountain**  
Letter has been sent to East Fremantle council.

- **Correspondence**

4.1 **Incoming**
- Fund raising information

4.2 **Outgoing**
- Nil

- **Treasurer’s Report**

  Report tabled and presented as attached.


  - Building Fund Account - closed
  - Cheque Account $16,103.34
  - Cash Management Account $14,827.42

- The Building Fund was closed on the 28th August 2008.
- The application to establish a Library Fund has been submitted.

- **Canteen Accounts/ Report**

  - Balance $7,270.74
  - The canteen profits have increased this month due to the East Fremantle Football Day and Athletics Carnival lunches.

- **General Business**

  6.1 **Outdoor Cinema**
  
  Lee Simes proposed having an outdoor cinema social event in term 1 2009. The P&C meeting supported this idea.
  
  Action: Lee Simes to organise this event 2009.

  6.2 **Chaplaincy Position**
  
  The three-year Federal funding requires a yearly review of the Chaplaincy position. The motion to support the continuation of the Chaplaincy programme was put to the P&C meeting. Motion passed.
6.3 **Sports Day Carnival**
Feed back of the sports carnival was sought. The carnival was deemed to be very successful and well run. Suggestions include change to the tabloid sports for the years 3-7; continuing the Grand Relay; replacement of the dais; inclusion of a parent’s race or team game; ribbons for team games as well as individual events.

7 **Principal’s Report** - Presented by Dave Carder (Deputy Principal).
- Chaplaincy Position and Sports carnival feedback see General Business.

8 **Committee Reports**
8.1 **KPP**
- Fund Raising activities - Art Exhibition; Parents Direct/Chalk toy catalogues; picture plates.
- The motion was put to the meeting to fund the purchase of the Christmas books for KPP (approximately $500). Motion passed.

8.2 **School Council**
- The LOTE change to Italian was confirmed.
- Feed back from the teachers and students of the Edudance programme indicates the need for a change. Alternatives suggested include Mathletics; school garden.

8.3 **Library**
New pin-up boards are now installed. Thanks were given to Scott and Laura Cargill for their efforts.

8.4 **Road Wise**
- Windsor Rd – Parking restrictions on the east side of Windsor Rd are to be implemented by the Council.
- Bin stickers (slow down, consider our kids) – grant application though Road Wise in 2009.
- Follow Me Footprints and Stop Smiley faces – Report tabled and presented as attached by Sarah.

8.5 **Grants**
- To investigate School Garden funding grant.
- To follow up school playground (see P&C minutes 20th May 2008).
- To investigate Volunteers Grant.

8.6 **Canteen**
- Air conditioner is being installed this week.
- Insurance claim – the claim is not eligible under the policy conditions. 
  **Action:** Laura to discuss with WACSSO re current insurance policy.
9 Thank you and next meeting
Laura thanked those in attendance.

The next meeting will be held on Tuesday 14th October 2008.

10 Close and Supper
The meeting closed at 9:30pm.