Richmond Primary School
P & C Association Inc

The Minutes of the General Meeting for Richmond Primary School P & C Association Inc. held on Tuesday 16th June 2009 in the School Library at 7.30pm.

1. Open. Welcome. Attendance and Apologies

Meeting commenced at 7:35pm.

In Attendance
Laura Cargill (chairperson), Lee Simes, Patsy Richards, Lisa Dentith, Debbie Murphy, Sarah Levalds, Kate Duncanson, Jane Baker, Bridget Marshall, Gemma Doyle-Smith, Richard Hicks, Sjaak Lemmens, Pia Leeming, Kelly Green.

Apologies

2. Confirmation of minutes of the previous meeting

• Motion: That the minutes of the General Meeting of Richmond Primary School P & C Association held on the 19th May 2009 at 7.30pm be taken as read and confirmed as true and correct.

Moved: Lee Simes
Seconded: Laura Cargill
Motion Carried

3. Business arising from previous meeting

3.1 Pre-Primary Painting - Ongoing

3.2 Hand Dryers for Toilets – Ongoing

3.3 Ongoing Maintenance Years 4-7 Playground
The Years 4-7 playground requires further repairs, total cost $160 +GST.
Action: Lia Barnett to organise.

3.4 WACSSO Claim – Broken Window
The insurance policy excess exceeds the cost of the repairs. No claim made.

3.5 Bike Shelter
The main obstacle to the bike shelter is the high cost quoted previously by the approved DET provider. Action: Richard Hicks to obtain quotes
from non-government contractors and investigate if the DET provider would match any lower quotes obtained.

4. **Correspondence**

4.1 **Incoming**

- Fundraising
- Centre West Insurance – to confirm level of insurance required for uniform stock with Uniform committee.
- Department of Commerce
- DET – Education Awards
- Abacus – money counter
- Police Department – Working with Children Clearance, Canteen manager

4.2 **Outgoing**

- East Fremantle Council – Ulrich Park BBQ and drinking fountain.
- Mr Ulinovich – re Dinosaur playground.

5. **Treasurer’s Report**

Report tabled and presented as attached.


- Cheque Account $22,033.44
- Cash Management Account $14,922.39

- **Canteen Accounts/Report**

- Balance $9,239.82

6. **General Business**

6.1 **Letter From Cancer Council re Hats**

The Cancer Council has written in response to an enquiry by a parent, outlining their SunSmart Policy. There was a general discussion re school hats and the school council recent decision.

**Action:** Pia Leeming to contact Cancer Council re SunSmart school education programme and to discuss with the uniform committee.

6.2 **WACCSO Delegate**

Sarah Levalds has nominated for the position of WACCSO delegate. Nomination accepted.
6.3 Year 6 Students Leaving 2009
Parent Gemma Doyle-Smith requested funding to organise an end of year function for the year 6 students to farewell those moving to secondary schools in year 7. Discussed fundraising via sports day cake stall. Action: Gemma to liaise with Kate Duncanson re sports day fundraiser.

7. Principal’s Report
Site of the new Library and Arts/Music buildings has been marked out with pegs.

8 Committee Reports

8.1 KPP
• There was a general discussion re recent KPP requests (drinking fountain, turf). Action: Lisa Dentith to discuss with KPP teachers their funding priorities. Pia Leeming to liaise with teachers re these issues.

8.2 School Council
• Nil report

8.3 Grants
• Application for the grant for bin stickers has been submitted. Thanks to Debbie Murphy and Sarah Levalds.

8.4 Roadwise
• Waiting for council approval for Follow Me Footprints project.
• Sent for information on bicycle safety programmes available to schools.

8.5 Canteen
• Italian Day has had a big response. Thanks to Princi Butchers and Fiorentina for providing discounts or donations.

8.6 Uniform Shop
• The uniform shop sale was successful. It was decided that the remaining nylon jumpers would be donated.
• There will be no winter uniform order this year.

8.7 Fete
• More helpers still required
• Will be starting a fortnightly fete newsletter.
• Next fete meeting 23rd June at 7:30pm.

9 Thank you and next meeting
Laura thanked those in attendance.

The next meeting will be held on Tuesday 18th August 2009.

10 Close
The meeting closed at 9:14pm.