Richmond Primary School  
P & C Association Inc

The Minutes of the General Meeting for Richmond Primary School P & C Association Inc. held on Tuesday 17th March 2009 in the School Library at 7.30pm.

1. Open. Welcome. Attendance and Apologies

Meeting commenced at 7:45pm.

In Attendance
Richard Hicks (chairperson), Sarah Levalds, Elizabeth Sorensen, Kate Duncanson, Suzy Nicholson, Kelly Green, Pia Leeming, Janelle Duncan, Sjaak Lemmens, Lee Simes, Debbie Murphy, Kelly-Jean Saffy, Elaine Bradley, Lisa Dentith, Andrea Lisewski, Michelle Dalitz, Tania Giles, Bridget Marshall, Milly Sayer.

Apologies
Jenny Crawford, Rita Crooks, Alison Plowman, Narelle Guest, Laura Cargill, Patsy Richards, Tania Radich, Hilary Holliday, Helen Vandersteen, Jane Baker, Kirsty Le Gassicke.

2. Confirmation of minutes of the previous meeting

• Motion: That the minutes of the Annual General Meeting of Richmond Primary School P & C Association held on the 17th February 2009 at 7.30pm be taken as read and confirmed as true and correct.

Moved: Suzy Nicholson  
Seconded: Michelle Dalitz  
Motion Carried

3. Business arising from previous meeting

3.1 Pre – Primary Painting - ongoing

3.2 Hand dryers for Toilets
Placed on budget surplus wish list.

4. Correspondence

4.1 Incoming

• Fund raising information
• Letter from the Public Sector Union
4.2 Outgoing

• Nil

5. Treasurer’s Report

Finances stable since last meeting, nil report.

6. General Business

6.1 Budget Meeting
The Executive Committee met 16/03/09 to plan the budget for 2009. When finalised the budget will be presented to the P&C meeting.

6.2 Chess Trophies
The motion was put to the meeting to fund $129 for trophies for the term 1 chess competition. The motion was passed.

6.3 Ongoing Maintenance Year 4 – 7 Play Ground
The year 4-7 playground requires repairs. The P&C will fund the repairs. Action: Michelle Dalitz and Andrea Lisewski to liaise with the playground manufacturer and organise required maintenance.

6.4 Pre Primary Building Internet Access
The Department of Education will not support a wireless Internet access system, as it is not deemed secure enough. The secure alternative is to run a cable from the main school building to the pre primary site. There was a general discussion re splitting the cost between the school and the P&C. Action: Dave Carder to obtain a quote for cable installation. The cost will be review at the next P&C meeting.

6.5 P&C Yearly Planner – School Social/Function Dates
A yearly planner was provided to the meeting. To be kept by Bridget and brought to all P&C meetings.

6.6 Before/After School Care
Melville Rec are discontinuing their after school program. Camp Australia are meeting with Lisa Dentith next week re numbers (still require more children).

6.7 Fund Raising
The year 7 graduation committee are holding the wine fundraiser in term 2. Flyers will be distributed and all ordering will be via the Internet.

The disco has been booked for the 3rd April. There was a general discussion re booking dates for subsequent discos. Action: Kate Duncanson to liaise with the Baha’i contact to discuss when the Tricolore centre may be available on Friday nights.
Flyers have been distributed for the KPP Easter bun fundraiser.

6.8 Out Door Movie Night
Lee Simes reported that there are a few dates remaining this term to book the out door movie night. Action: Lee to liaise with the company re dates and consult with the P&C executive committee and Lisa Dentith.

7. Principal’s Report
The school has applied for funding for a library and Art & Music building through the Federal Government’s Building the Education Revolution program. A number of site ideas for the new facilities were presented to the meeting. Lisa Dentith reported that she is meeting with an architect tomorrow to discuss various proposals.

8. Committee Reports

8.1 KPP
- Aaron Sheehan has nominated as KPP treasurer. Nomination accepted.
- Mrs Bockman has requested to have a tap converted to a drinking fountain for use of the pre primary children. Action: Lisa Dentith to obtain a quote for the water fountain.

8.2 School Council
- The members of the 2009 school council are Tania Radich, Suzy Nicholson, Michelle Dalitz and Lia Barnett. The next meeting is 19/03/09.
- Michelle Dalitz nominated as P&C school council representative.

8.3 Grants
- Woolworths Fresh Food Community Grant – Debbie will investigate this grant, may be used to purchase uniforms/equipment for the Richmond Rockets netball teams. Action: Debbie to contact Jo Flemming to determine team’s requirements.
- Stephanie Alexander Kitchen Grants – Following discussion it was decided that the school would not fit the requirements of this grant.

8.4 Road Wise
- Follow me footprints and stop smiley faces project waiting on council approval.
- Bin stickers – grant application.

8.5 Canteen
- The motion was put to the meeting to reimburse Rita Crooks for $50 for the working with children clearance. The motion was passed.

8.6 Uniform Shop
- New hat style to go to school council, ongoing discussion re hat styles.
8.7 Fete
   • A fete account of $10,000 is to be set up for expenses.
   • Fete profit may be used to purchase interactive white boards for the school.

9 Thank you and next meeting
Richard thanked those in attendance.

The next meeting will be held on Tuesday 19th May 2009 (school holidays in April).

10 Close
The meeting closed at 9:25pm.