Richmond Primary School  
P & C Association Inc

The Minutes of the General Meeting for Richmond Primary School P & C Association Inc. held on Tuesday 18th August 2009 in the School Library at 7.30pm.

1. Open. Welcome. Attendance and Apologies

Meeting commenced at 7:35pm.

In Attendance
Laura Cargill (chairperson), Lisa Dentith, Allison Lilly, Sharon O'Reilly, Jane Baker, Patsy Richards, Bridget Marshall, Sarah Levalds, Lee Simes, Janet Duncan, Kirsty Le Gassicke, Tania Radich, Gemma Doyle-Smith, Kelly Green, Michelle Dalitz, Jenny Crawford, Suzy Nicholson, Pia Leeming, Janelle Duncan, Sharon McVey, Debbie Murphy, Kate Bailey.

Apologies
Sjaak Lemmens, Richard Hicks, Rita Crooks, Kate Duncanson.

2. Guest Speaker Cancer Council.
Mark Strickland from the Cancer Council WA presented Sun Smart to the P&C meeting.
Thank you to Pia Leeming for organising the presentation.

3. Confirmation of minutes of the previous meeting

Motion: That the minutes of the General Meeting of Richmond Primary School P & C Association held on the 16th June 2009 at 7.30pm be taken as read and confirmed as true and correct.

Moved: Gemma Doyle-Smith  
Seconded: Lee Symes  
Motion Carried

4. Business arising from previous meeting

4.1 Pre-primary Painting
Richard Hicks waiting response from EF council.

4.2 Hand Dryers for Toilets
The quote for two hand dryers and installation is $3000.
The motion was put to the meeting to fund the $3000 for the hand dryers.
Motion passed.
4.3 **Ongoing Maintenance for the Years 4-7 Playground**
To be followed up by the next meeting.

4.4 **Bike Shelter**
Richard Hicks obtaining quotes from non-government contractors.

5. **Correspondence**

5.1 **Incoming**

- Fundraising
- EF Council re water fountain (waiting on prices for alternative models, currently out of order) and BBQ (lids no longer installed).
- Australian Sports Commission – After school sports program.
- Safety House Association
- Save the Bilby Fund – glow stick fund raiser available for discos.

5.2 **Outgoing**

- Nil

6. **Treasurer’s Report**

There was no Treasurer’s report.

7. **General Business**

7.1 **P&C Voluntary Contribution**
To include the P&C voluntary contribution on the Wooldridges list would mean changing the fee structure from a sliding scale for families to a flat rate for all children. The fees for 2008 ($60 for first child, $40 for the second and $20 for the third) have not been increased for some years. The motion was put to the meeting to introduce a P&C Voluntary contribution of $60 for all children and to include it on the Wooldridges list. **The motion was passed.**

7.2 **Mathletics**
Mathletics is available as a school based program, it would cost $30 a year per student (Mathletics web site). There was a general discussion re the addition of the Mathletics program to the school and the inclusion of the Mathletics fee on the Wooldridges list. The motion was put to the meeting for the P&C to ask for school council approval for the introduction of Mathletics fee to be included on the Wooldridges list. **The motion was passed.**
7.3 Sunsmart Hats
Changing the school hat to a Sunsmart hat was discussed. The motion was put to the meeting for Pia to investigate a compromise hat and to take to school council. **The motion was passed.**

8. Committee Reports

8.1 Uniform
- Laura Cargill on behalf of the Uniform committee provided a report on recommendations for change to the operating of the uniform shop. (See attached report). The recommendations are to outsource the uniform supplies to a retail supplier in Willeton, Willeton Uniforms. Pros and cons of the changes were outlined in the report. The motion was put to the meeting to accept the recommendations to outsource uniform supplies. **The motion was passed.**
  - There will be a second hand uniform shop at the school.
  - Uniform samples will be kept in the office.
  - Thank you to all the past uniform committees for their time and dedication.

8.2 School Council
- 86% of school voluntary contributions have been paid.
- Changes to uniform shop discussed.
- Independent Public Schools – Expressions of interest to all schools to pursue this pathway of more independence in decision-making, includes International Baccalaureate (IB) program. It was decided to wait and see how the first round goes and to reconsider at future rounds of offers.

8.3 Fete
- Jenny Crawford now has a petty cash cheque book available for fete expenses.
- Frog Belly Wines have offered to provide wine tasting and will take wine orders. They will donate 10% of the value from orders taken at the Fete. Approved by Lisa Dentith. The motion was put to the meeting for the P&C committee to agree to wine tasting/wine orders at the school fete. **The motion was passed.**

8.4 Grants
- Not successful with the Woolworths grant.
- To look into possible grants for the bike shelter and Sunsmart hat.

8.5 Roadwise
- Bin stickers launch 11th September 2009 to be attended by EF Mayor and Roadwise representatives. As part of the funding stipulations surveys will be carried out pre and post launch of the bin stickers.

8.6 Canteen
- Italian day was very successful.
• The Canteen Expo was attended; new products sourced and will be trialled.
• Finances stable.

8.7 KPP
• No decisions made re funding priorities.

9 Thank you and next meeting
Laura thanked those in attendance.

The next meeting will be held on Tuesday 15th September 2009.

10 Close
The meeting closed at 9:45pm.