Richmond Primary School
P & C Association Inc

The Minutes of the General Meeting for Richmond Primary School P & C Association Inc. held on Tuesday 19th May 2009 in the School Library at 7.30pm.

1. Open. Welcome. Attendance and Apologies

Meeting commenced at 7:40pm

In Attendance
Laura Cargill (chairperson) Sarah Levalds, Elizabeth Sorensen, Kate Duncanson, Sjaak Lemmens, Lee Simes, Kelly-Jean Saffy, Lisa Dentith, Rita Crooks, Andrea Lisewski, Tania Radich, Michelle Dalitz, Tania Giles, Bridget Marshall, Milly Sayer, Kate Bailey, Kirsty Le Gassicke, Jenny Crawford, Hilary Holliday, Alison Plowman.

Apologies
Janelle Duncan, Pia Leeming, Debbie Murphy, Elaine Bradley, Mandy Martin, Richard Hicks, Suzy Nicholson.

2. Confirmation of minutes of the previous meeting

• Motion: That the minutes of the General Meeting of Richmond Primary School P & C Association held on the 17th March 2009 at 7.30pm be taken as read and confirmed as true and correct.

Moved: Sarah Levalds
Seconded: Kate Duncanson
Motion Carried

3. Business arising from previous meeting

3.1 Pre – Primary Painting – Ongoing.

3.2 Hand Dryers for Toilets
Recently there have been requests from parents for drying facilities in the toilets. There was a discussion regarding the costs of hand dryers.
Action: Lisa Dentith to obtain new quote for the installation of hand dryers in the school toilets.

3.3 Ongoing Maintenance Years 4-7 Playground
The repairs have been carried out. Thanks to Michelle Dalitz for organising these.
3.4 Pre - Primary Internet Access
The Pre-primary centre now has Internet access via Broadband dial-up. The cost of $700 per year will come from the school budget. (The quote for cable installation was $20,000).

3.5 Before/After School Care
Camp Australia requires 30 enrolments to provide a service. Currently 15 families have expressed interest in using the on site before/after school care.

3.6 Outdoor Movie Night
In consultation it was decided to plan the outdoor movie night for the night of the P&C picnic 11th December. The cost is $1200. There was a general discussion whether to charge for this event (i.e. ticket sales, gold coin donation) or to fund by the P&C, and the rating of the movie. Action: To determine whether a charge will be made and choice of movie closer to the event.

3.7 Year 7 Graduation Fund Raising
The disco raised $600. A window was broken during the night resulting in $228 of repairs. Action: Kate Duncanson to investigate if able to claim through WACCSO insurance.

Kate has written to the Fremantle Baha’i community to request the use of the Tricolore Centre once a term (Friday week 8) for future social events.

So far there has been only a limited response to the wine fundraiser.

Thank you to Kate Duncanson for organising these events.

3.8 Fete Account
Jenny Crawford confirmed the opening of the school fete account.

3.9 Art Gallery Hire Fee (KPP fund raiser 2008)
Dada Art gallery has not yet invoiced the P&C for the hire of the art gallery for the art KPP fundraiser last November.

Action: The money ($120) will be deposited in the KPP account until the invoice is received.

4. Correspondence

4.1 Incoming

- Fund raising.
- School Drug Education and Road Awareness.
- Scitech Road Show – family night at school.
- Surf Life Saving Club – life skills for life (class education, costs $300/class).
- WAPPA – Raising 21st Century Minds (parent evening 10th June).
- Anti Poverty Week
- National Teacher Awards Nominations
• Gifted and Talented information
• WACCSO – Mr Joel Schreiber elected as Fremantle Central District representative.
• WACCSO – 75th Annual conference 29th-30th August

4.2 Outgoing

• Nil

5. Treasurer’s Report

Report tabled and presented as attached.


• Cheque Account $21,499.97
• Cash Management Account $14,883.41

• Canteen Accounts/Report
• Balance $7,981.48

6. General Business

6.1 Ulrich Park BBQ
A parent has written to the East Fremantle council following an incident where a child suffered burns to her hands due to placing them on the BBQ at Ulrich Park. There was a general discussion regarding safety aspects of the park BBQ – no lid, positioning of BBQ, no warning light, easy access for turning on.

Action: Laura Cargill to write to the East Fremantle on behalf of the P&C regarding replacing the lid of the BBQ, and also addressing the water fountain issues discussed at previous P&C meetings.

6.2 Playground Ideas
The maker of dinosaur shaped playground equipment (Mr Ulinovich) has approached a school parent. (His work can be seen in the park on Carrington St). The cost of the example provided to the P&C is $10,000.

Action: To retain information as a suggestion for new playground. To determine where other examples of his work can be viewed.

6.3 NAPLAN testing
The issue of the large amount of preparation under taken by students sitting the NAPLAN testing this year was raised by Kate Duncanson at the meeting. Lisa Dentith reported that the Education department had put out a programme of revision work to be covered by school students prior to the NAPLAN tests.
**Action:** Kate Duncanson to contact WACCSO regarding the preparation for the NAPLAN testing this year.

### 6.4 Bike Shelter

The lack of bike shelter was raised at the meeting. In previous years the bike shelter has been delayed because of the cost involved. This year the new building work for the library and music/arts centre is to commence.

**Action:** Laura Cargill to discuss the bike shelter with Richard Hicks.

### 7. Principal's Report

The application for the new library and Arts/Music centre from the federal funding has been approved. The new building work will start in September 2009. The library will be built on the current site of the music demountable and the Arts/Music centre on the site of the year 1-3 playground. A new playground will then be built on the site of the current library.

### 8 Committee Reports

#### 8.1 KPP

- A quote of $3,741 has been obtained for the installation of a drinking fountain (2 dribblers, step, water refrigerated) at the pre-primary. **Action:** The money will be raised via fund raising.
- Submission from the pre-primary teachers for two new TVs and DVD players including wall mounting ($3100). Andrea Lisewski offered to donate two TVs to the pre-primary. **Action:** To discuss donation with the pre-primary teachers. The motion was put to the meeting to provide funding as required. Motion passed.
- The motion was put to the meeting to spend the $1165 raised at the art gallery fundraiser on items for KPP including equipment and puzzles. Motion passed.
- A request of $60 for special needs to come from main P&C account.
- Allocation of annual funds of $2400 to KPP approved by the meeting.
- Election day cake stall raised $647.
- The turf at the pre-primary centre needs replacing. **Action:** Alison to discuss this issue with Hank Vandersteen.
- Cookie dough fundraiser planned.

#### 8.2 School Council – nil report

#### 8.3 Grants

- Grant for bin stickers to be submitted in the first week of June.
- Woolworths Community grants for netball uniforms/equipment, results announced in August.

#### 8.4 Roadwise

- Waiting for council approval for Follow Me Footprints project.
- Council ranger has been policing kiss and drive at school pick up.
8.5 Canteen
• Annual Canteen and Food Conference is on in July. The P&C meeting approved the cost of $120 for three people to attend.
• An Italian day is planned for 22\textsuperscript{nd} June.

8.6 Uniform
• New backpack now available.
• The motion was put to the meeting for the uniform shop to hold a sale to of excess stock. Motion approved.

8.7 Fete
• The first fete meeting has been held.
• There are still stalls requiring volunteers.

9 Thank you and next meeting
Laura thanked those in attendance.

The next meeting will be held on Tuesday 16\textsuperscript{th} June 2009.

10 Close
The meeting closed at 9:55pm.