The Minutes of the General Meeting for Richmond Primary School P & C Association Inc. held on Tuesday 15th June 2010 in the School Library at 7.30pm.

1. **Open. Welcome. Attendance and Apologies**

   Meeting commenced at 7:35pm.

   **In Attendance**
   Laura Cargill (chairperson), Kelly Green, Lee Simes, Michelle Dalitz, Jenny Crawford, Sarah Levalds, Lisa Dentith, Sjaak Lemmens, Bridget Marshall, Alison Plowman.

   **Apologies**
   Andrea Lisewski, Rita Crooks, Patsy Richards, Richard Hicks, Kate Duncanson.

2. **Confirmation of minutes of the previous meeting**

   • **Motion:** That the minutes of the General Meeting of Richmond Primary School P & C Association held on the 18th May 2010 at 7.30pm be taken as read and confirmed as true and correct.

   **Moved:** Lee Simes
   **Seconded:** Laura Cargill
   **Motion Carried**

3. **Business arising from previous meeting**

   **3.1 School Hats**
   95% of students now wear school hats and uniforms.

   **3.2 Hand dryers**
   Hand dryers have now been ordered.

   **3.3 Disco**
   The disco is going ahead on Sunday 20th June from 5:30 TO 9:00pm at the East Fremantle Football club. Penney has asked for surf lifesaver outfits to support the theme ‘Here Comes the Sun’.

   **3.4 Garden**
   A Coles grant ($1,000) was received for support of this initiative by Meredith Fonti and Lee Maloney. Sharon Barbera would look further into obtaining native plants from Apace in North Fremantle (50 plants at $1.50 each). Laura suggested P&C looks into...
installing decking in front of Room 12/Rm 13 classrooms, as an alternative to growing vegetation in this shady corner.

**Action**: Laura to obtain quotes for decking.

4. **Correspondence**

4.1 **Incoming**
- Cancer Council – thank you letter
- Skwirk – an online education portal featuring syllabus-specific content for Australian school students in every State and Territory. Dave to assess viability.
- Centrewest – Insurance renewal. Laura and Richard to assess required insurance cover now school uniforms are managed externally.
- Education Department - Education Awards 2010

4.2 **Outgoing**
- Nil.

5. **Treasurer’s Report**

Nil received.

6. **General Business**

6.1 **Computers**
Meeting discussed what to do with ex. Lease computers. Suggestion was made for RPS and P&C to buy ex Lease computers by Easter 2011 (40x). A new lease would include 20 laptops for use in the RPS Library. Lisa would look into further details, including what is done at other WA schools, and possibility of having a wireless connection for these laptops. This would then be put formally for a vote by P&C, early in 2011.

6.2 **Topic for next meeting**
A suggestion was made to select a relevant topic for each P&C Meeting. For next meeting was suggested to plan the use of new space and playgrounds on completion of building activities.

6.3 **Attendance at P&C Meetings**
Meeting discussed ways to attract a broader parent representation at P&C meetings, especially from KPP. A suggestion was made to introduce a ‘bring a friend’ system.

6.4 **2009 Fete**
Jenny Crawford to provide account for 2009 fete by next meeting (August 2010).

7. **Committee Reports**

7.1 **Fundraising**
- Lee Simes reported that 71 entertainment books have been sold to date. Initiative closes end of Term 2.
• Sarah is organising T-shirts through Crocodile Creek.

• PP is again organizing the picture plate initiative. Milly suggested that from 2011, forms for these are handed out during week 1 of term, to streamline ordering process.

7.2 Canteen
Hairnets are now available.

7.2 Uniforms
Willeton Uniforms now stocks plain blue velvet scarves at $6.—each. Suggestion was made to arrange with Willeton Uniforms that uniforms can be ordered immediately before the first assembly of each term.

Action: Jenny Crawford to liaise with Kirsty Le Gassicke to organise this.

Mention was made of considerable efforts made by Kirsty Le Gassicke in organising uniform donations.

Suggestion was made that students are involved in returning lost property. Also, RPS front desk will be provided with marker pens to mark uniform items.

Action: Arrange for students to be involved in returning lost property.

Action: Laura to organise for front desk to be provided with marker pens to mark fleece jackets and canteen hats.

Action: Laura to organise boxes for storage of uniforms.

8. Thank you and next meeting
Laura thanked those in attendance.

The next meeting will be held on Tuesday 17th August 2010.

9. Close
The meeting closed at 9:30 PM.