Richmond Primary School  
P & C Association Inc

The Minutes of the General Meeting for Richmond Primary School P & C Association Inc. held on Tuesday 18th May 2010 in the School Library at 7.30pm.

1. Open. Welcome. Attendance and Apologies

Meeting commenced at 7:35pm.

In Attendance
Laura Cargill (chairperson), Andrea Lisewski, Lee Simes, Bridget Marshall, Helen Vandersteeen, Patsy Richards, Kate Duncanson, Hilary Holliday, Allison Lilly, Rita Crooks, Richard Hicks, Lisa Dentith, Alison Plowman.

Apologies
Jenny Crawford, Sarah Levalds, Kirsty Le Gassicke, Michelle Dalitz, Milly Sayer, Suzy Nicholson, Sjaak Lemmens, Tania Radich

2. Guest Speaker Cancer Council.
Megan Volek from the Cancer Council WA presented 'Healthy Lunch Box Ideas' to the P&C meeting. Thank you to Laura Cargill for organising the presentation.

3. Confirmation of minutes of the previous meeting

• Motion: That the minutes of the Annual General Meeting of Richmond Primary School P & C Association held on the 23rd February 2010 at 7.30pm be taken as read and confirmed as true and correct.

Moved: Lee Simes  
Seconded: Andrea Lisewski  
Motion Carried

4. Business arising from previous meeting

4.1 School Hats
Extra large hats have been ordered. They will be distributed to the year 7 students when they arrive. A stock of extra large hats required for the canteen. Lisa Dentith reported a decrease in students wearing school uniform (hats and jumpers). There was a general discussion re measures to facilitate the wearing of the school uniform and to improve access to second hand uniform shop.

Action: Reminder notices in the school newsletter. A quantity of fleeces will be available for purchase in the school office. A donation box for second hand clothes will be available in the office. Second hand school uniforms could be advertised for sale or donation in the newsletter.
4.2 Hand Dryers in Toilets
Ongoing - Lisa Dentith to follow up

5. Correspondence

5.1 Incoming

- WACSSO - changes to fee structures.
- SDERA - Drug and road safety resources.
- ASTA – Footprints game resource.
- Sjaak Lemmens – nomination for P&C secretary. The motion was put to the meeting to accept the nomination for P&C secretary. **Motion passed.**

5.2 Outgoing

- Nil

6. Treasurer’s Report

Report tabled and presented as attached.


- Cheque Account $15,548.22
- Cash Management Account $14,979.71

- **Canteen Accounts/Report**
  - Balance $11,121.04

7. General Business

7.1 **Disco**

Penny Young has volunteered to run a disco - Here Comes the Sun Family Disco. To be held on Sunday 20th June from 5:30 to 9:00pm at the East Fremantle football club. Tickets $6/person or $18/family. Cost of booked entertainment is $550.

The P&C committee ratified the Here Comes the Sun Family Disco.

7.2 **Garden**

The motion was put to the meeting to provide funding of $200 for vegetable garden. **The motion was passed.** Meredith Fonti has put in a submission for Coles Grant of $1000.
7.3 **Native Plant Purchase**  
Well-priced native plants are available for East Fremantle residents for month of May. **Action:** Laura Cargill to discuss with Hank Vandersteen re purchase of these plants for the school garden.

7.4 **Guest Speaker**  
It was decided to postpone having Adele Carles as a guest speaker at a P&C meeting.

7.5 **Adopt A School Program**  
A newspaper article on the Adopt A School Program was presented. **Action:** Kate Duncanson will find out more information re this project for the next meeting.

7.6 **Entertainment Books**  
There are still more Entertainment books to sell.

7.7 **Dr Bruce Robinson**  
The School Chaplain Helen Vandersteen is planning an evening for fathers in the community to hear Dr Bruce Robinson speak on Dads and parenting. There was a general discussion re this father's night. The motion was put to the meeting for the P&C to support and provide $500 in funding for this event. **Motion passed.**

8. **Committee Reports**

8.1 **KPP**  
- The motion was put to the meeting to provide the yearly funding to the pre-primary and Kindy of a total of $5000. **Motion passed.**

8.2 **Roadwise**  
- Road Safety/Bike Talk this week 20th May at school.  
- Interim report for bin stickers completed.

8.3 **Canteen**  
- Inspection carried out by Safety Officer from East Fremantle Council. The Canteen passed the inspection; hair covering of volunteers needs to be improved. **Action:** Rita to investigate getting disposable hairnets. A reminder notice will be placed in the canteen and in the newsletter.  
- Mexican Day next week 26th May.

9 **Thank you and next meeting**  
Laura thanked those in attendance.

The next meeting will be held on Tuesday 15th June 2010.

10 **Close**  
The meeting closed at 9:55pm.