The Minutes of the General Meeting for Richmond Primary School P & C Association Inc. held on Tuesday 21st September 2010 in Room 13 at 7.30pm.

1. **Open. Welcome. Attendance and Apologies**

   **In Attendance**
   Laura Cargill (chairperson), Debbie Murphy, Lisa Dentith, Sharon O'Reilly, Paula Evans, Elizabeth Sorensen, Andrea Lisewski, Michelle Dalitz, Milly Sayer, Cheryl Peck, Kelly Green, Suzie Nicholson, Lee Simes, Rita Crooks, Richard Hicks, Sue Phillips.

   **Apologies**
   Sarah Levalds, Sjaak Lemmens

2. **Confirmation of minutes of the previous meeting**

   **Motion:** That the minutes of the General Meeting of Richmond Primary School P & C Association held on the 17th August 2010 at 7.30pm be taken as read and confirmed as true and correct.

   **Amendment:** Lisa Dentith was an apology
   **Moved:** Lee Simes
   **Seconded:** Milly Sayer
   **Motion Carried**

3. **Business arising from previous meeting**

   **3.1 Point of clarification from previous minutes re: 3.2 Computers**
   There are 40 leased computers in the classrooms (lease expires at Easter 2011 and we will buy out these leases), another 40 - which are old - are stored in the sea containers (whilst the Library is being built). We (RPS & P&C) will lease 40 more PCs at Easter, ready for new library.

   Should we lease 20 Flat screens around the edge of the library and 20 laptops in middle of the room, which means they could be packed away and middle desks used for other purposes when needed? And laptops could possibly be used occasionally in other classrooms.

   **3.2 Hand dryers**
   Awaiting electricians.
3.3 Computers
Lisa will contact P&C when decision has been made about computers.

3.4 Playground - extra equipment for use whilst Year 1-3 playground unavailable
The school would like to buy equipment that can be used without supervision and which integrates with current and future needs, even when playgrounds reinstated. Jane Baker is working with teachers on this.

One request was for a sandpit as currently there isn’t one for the whole school (only one in Kindy). Although Long jump pits are available for sand play, many of years 1-3s don’t venture that far.

Action: Jane will get costings on this idea and where to put this extra equipment. Dave Carter is also advising. Kindy sandpit is available on Wednesdays.

3.5 New playground - design
Bernard Kaiser is totally booked until May 2011 for consultation and not likely to be able to build until 2011-12. He doesn’t know anyone else doing the same sort of things. He knows a few people who do some of the things he does, but it would need to be a managed project to bring these together. He suggested that if we have Landscape architects, gardeners and maybe an architect amongst parents at the school, we should be able to do this ourselves. P&C agreed.

P&C discussed incorporating climbing equipment and see-saws, for fine motor skills development. Teacher Alison Lilly recommended a good interview on the ABC about this - Andrea will investigate. PP parents are concerned that there should be climbing equipment. Tyre swing is also popular.

Do we need to consider white ant problems with old logs? There should be ways around this.

The design will take allergies to plants into account.

Can we get 4th year Uni student involved? Probably not a good time of the year, as most are finishing soon.

It may be possible for parents to help put together a design were suggested. Try to get them together for a brainstorming session.

The next move should be to survey children. We could use a montage of photos, for them to indicate preferences. We need to ensure that montage has a mix of equipment types - traditional, natural etc. Photos of local playgrounds could be included, including those at new local schools.

Actions:
- Andrea will investigate interview on the ABC about climbing equipment and see-saws for fine motor skills development.
• Put a note in newsletter to ask people to send photos of playgrounds and equipment into School email address.
• Sue Phillips will Google for other images.
• Measure and document amount of space available
• Alison Lilly and Lisa Dentith will do the kids survey.

Next P&C meeting has been postponed until 26th October to allow for time to do survey etc.

3.6 2009 Fete
No report.

3.7 Uniforms
No report.

4. Correspondence

4.1 Incoming
• various fundraising information

4.2 Outgoing
• Nil

5. Treasurer’s Report
An aggregation of all accounts shows we have close to $100,000 in total. Current commitments will use a lot of this up. Proposals are always welcome. Voluntary contributions received are as follows: P&C: 84% paid; School: 86% paid up. Uniform sales commission income (on income report) is our share of Willeton Uniforms profits. P&C is pleased to see about $700 was gained from school directory sponsorship. The school disco brought in a few $100s. The sports day Year 7 cake stall: $850.

6. General Business

6.1 Mathletics
Mathletics has been a big hit. It was proposed that P&C funds this again this year. $3,500 for a year. Motion passed by show of hands.

6.2 Adopt a school
Kate followed up on this and found we did pay a subscription, but nothing much came of it. We would be connected with a school in Bali.

Action: Dave Carter will talk to the school chaplain about progressing this.

6.3 Musical equipment
When the new music room is completed, P&C will look at possible new musical equipment. There is nowhere to store these at present. P&C will consider funding.
6.4 Year 4-7 playground
One of the pieces of equipment is broken.

Action: Lisa will get this fixed.

7. Committee Reports

7.1 Canteen committee
Sports week: 280 lunches were made during the sports week. About $700-800 was made. It was great to have some new dads helping out!

BBQ Replacement: We need a new BBQ to replace current one, and always have to borrow one too. Kleenheat gas provided quotes for a bigger BBQ, which is easily portable, with one big plate, for about $1,500 (incl GST) or $1,429. There is enough money in the Canteen kitty to pay for it. Motion was supported by show of hands.

Action: Canteen committee to purchase new BBQ to replace current one from Kleenheat.

7.2 KPP
No report.

8. Thank you and next meeting
Laura thanked those in attendance.
The next meeting will be held on Tuesday 26th October 2010.

9. Close
The meeting closed at 9:05 PM.