



RICHMOND PRIMARY SCHOOL

Enrolment Information for 2017

**APPLICATION FOR ENROLMENT FORMS
MUST BE LODGED WITH THE SCHOOL
BEFORE FRIDAY 22nd JULY 2016.**

Enrolment at Richmond Primary School for 2017

Who has to apply?

- All new children
- All current kindergarten children who DO NOT live in the intake zone. It is likely that we will not have space for out of area students, and families are advised to apply to their local school for pre-primary.

Who does not have to apply?

- All current kindergarten children who DO live in the intake zone – although we will require proof of residence again – a rates notice, lease or utilities bill will be requested in November.
- All current PP –yr 5 children regardless of where they live.

APPLICATIONS FOR PLACEMENT INTO KINDERGARTEN FOR 2017 CLOSE ON FRIDAY 22nd JULY 2016.

Applications for enrolment continue to be accepted after this date, and are placed on a waiting list subject to remaining classroom accommodation being available.

Places are not allocated on a first come first served basis, rather according to the local intake selection criteria detailed below. Available places are usually filled by children in category 1 or 2 below.

Proof of residence in the form of a most current utilities usage bill (ie: Synergy Energy or Alinta Gas) must be attached to the application. Please note that other bills such as telephone, rates and water are not accepted as proof of residence. If you are renting please also provide a copy of your lease agreement. This needs to show you will be living in our zone as a minimum beyond June 2016. The address given for enrolment must be the child's *usual place of residence*. Applications without proof of residence can not be processed. If there are extenuating circumstances (eg: you are building in our zone) please explain this in a letter.

Eligibility

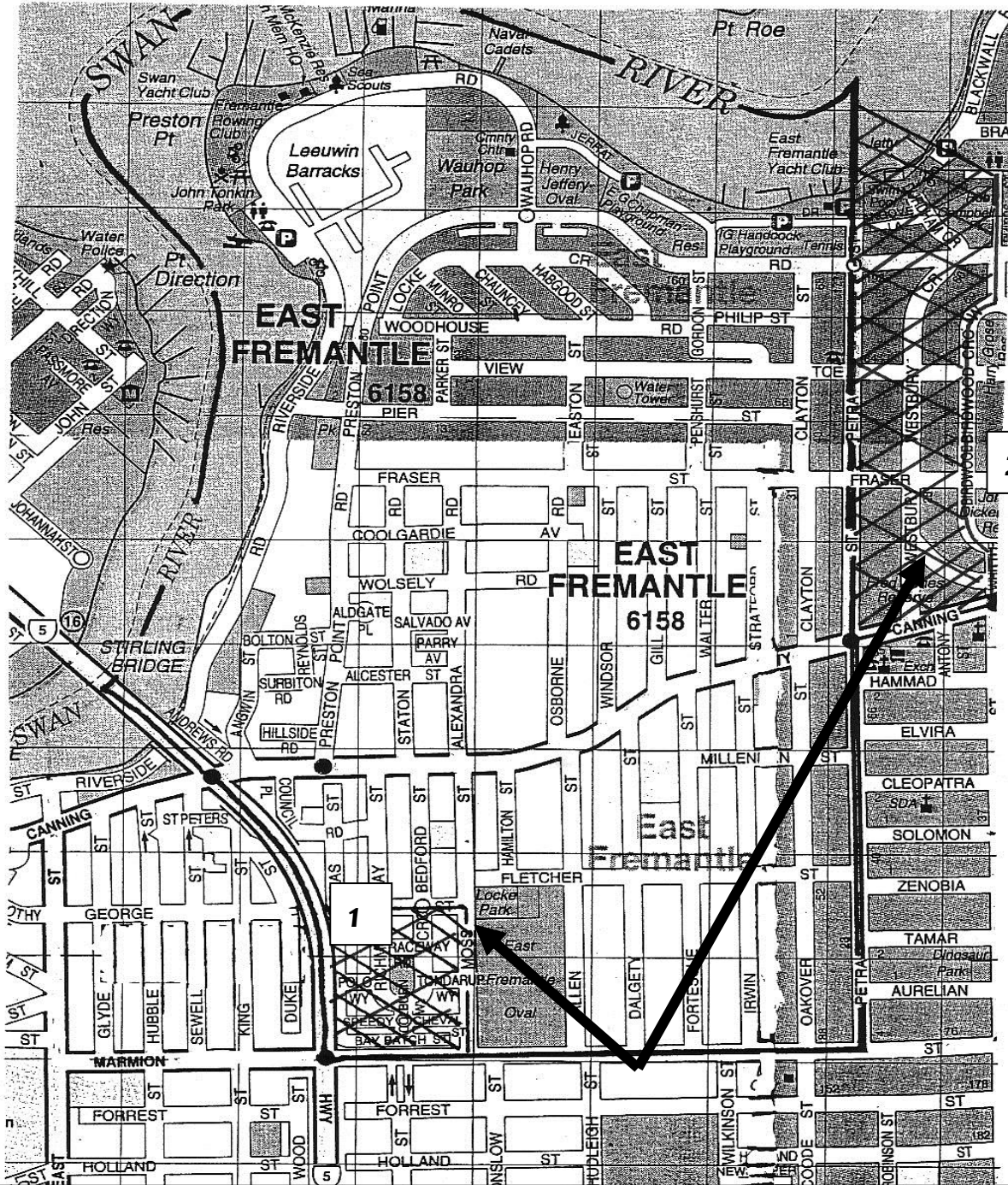
To be eligible for kindergarten in 2017 a child's date of birth must be between 1st July 2012 and 30th June 2013.

Applications will be ranked and places offered in the following priority order:

1. Children living in the intake area of the school and who will have a sibling enrolled at the school in 2017.
2. Children who live in the intake area of the school but will not have a sibling at the school in 2017.
3. Children who live outside the intake area of the school and who will have a sibling at the school in 2017.
4. Children who live outside the intake area of the school and who will not have a sibling at the school in 2017.

Local Intake Boundary

Richmond P.S. is a “local intake school” for the purpose of school enrolments. In effect we have a boundary. The following map defines the local-intake area of Richmond.



Optional Areas

Parents who live inside these areas and wish to enrol their child into a government school have a choice of either East Fremantle PS (Area 1) or Richmond PS or Bicton (Area 2) or Richmond PS. The application is however subject to the selection criteria outlined in this package. Parents should keep in mind that Richmond, Bicton and East Fremantle are ALL local intake schools.

Commonly Asked Questions

Does Richmond have enough room to accommodate all possible applicants?

Once applications for 2017 have closed our main aim will be to take the maximum number of applicants as possible using all available centres. This may result in any number of class combinations such as K/PP or PP/Yr 1. It is often not possible to accept all applications.

Will all applicants be subject to the selection process?

All applicants will be subject to the selection criteria on page 1. Proof of residence is required for all applications.

In what order are enrolments considered?

All enrolments are done in descending order. Applicants for year one 2017 are considered before applicants for pre-primary who are considered before applicants for kindergarten.

What happens if my child's application is not successful?

Applicants who are not successful will be offered a place in the closest available government centre that has accommodation available. Everyone is advised to apply to their local school.

What happens if someone provides a false proof of residence?

Where proof of residence is found to be false, enrolment will be revoked. The address provided must be the child's usual place of residence. Short term leases and properties owned but not lived in by the applicants are not accepted. Proof of residence is checked.

Will my child who has just finished kindergarten at Richmond have automatic enrolment rights into the pre-primary program for 2017?

No. Children who live in the intake zone will automatically progress to pre-primary. Children who do not live in the intake zone will have to apply for pre-primary. In 2017 it is unlikely that we will have space for out of area children in pre-primary.

Will my child who has just finished pre-primary at Richmond have automatic enrolment rights into the year 1 program for 2017?

Yes.

Should I make an application to more than one school to ensure I secure a place?

No. The schools in your local area will coordinate their enrolment applications after the closing date. Double applications will become evident at this point in time and the schools will then usually offer a place at the closest school. Double applications also cause schools to over estimate their enrolments and as a result cause complications when estimating staffing levels for the following school year. If you are not successful in gaining a place at your school of choice you will be offered a place at the closest school to your residence where there is space available. You are encouraged to apply to your local school.

How is 'proximity to the school' measured?

It is the distance between a child's residential address and the school and must be determined in accordance with the Interpretations Act, 1984. Distance is therefore calculated in terms of 'as the crow flies'.

What days will kindy be?

Monday, Tuesday and every second Wednesday OR Thursday, Friday and every second Wednesday. Please tick the box on the Kindy enrolment form or advise us in writing with your application if you have a preference for days. Preferred days will be allocated on a first come first serve basis