The Minutes of the General Meeting for Richmond Primary School P & C Association Inc. held on Tuesday 20th March 2012 in the School Library at 7.30pm.

1. **Open. Welcome. Attendance and Apologies**

Meeting commenced at 7.35pm.

**In Attendance**
Lisa Dentith, Kate Duncanson, Laura Cargill (chairperson), Sarah Levalds, Cheryl Pech, Andrea Lisewski, Lidia Cesconetto, Leanne Galic, Michelle Dalitz, Milly Sayer.

**Apologies**
Lee Simes, Michelle Van Ooran, Paula Evans, Peta Van Heemst, Nichola Browning and Phil Beeck.

2. **Confirmation of minutes of the previous meeting**

- **Motion:** That the minutes of the Annual General Meeting of Richmond Primary School P & C Association held on the 21st February 2012 at 7.30pm be taken as read and confirmed as true and correct.

  **Moved:** Laura Cargill  
  **Seconded:** Kate Duncanson  
  **Motion Carried**

3. **Business arising from previous meeting**

3.1 **Entertainment Books**
Lee Simes will update next meeting

3.2 **Cookbook**
Claire had a feature article put in the West Australian and this has resulted in various members of the public (mainly old scholars) contacting the school regarding the cookbook. Claire was also been contacted by State Library of WA with a request to have a copy of the book placed on their library shelves.

3.3 **Dad and Kids camp**
Seventy one families attended, with lots of positive feedback from both kids and parents. Next year Phil would like to repeat the event, expanding to 100 families. Laura will arrange a thank you notice to go into the next newsletter.
4. **Correspondence**

4.1 **Incoming**

4.2 **Outgoing**
Various cheques

5. **Treasurer’s Report**
Report tabled and presented as attached.

Bank balance reconciled as at 1/3/2012
Cheque Act $18,257.22
Term deposit $15,145.50
Cookbook account $2,022.21

Cookbook: -$3,656.3(loss balance as at 20/3/2012). If the positive balance of the cookbook account is factored in then the overall the project remains $1634 *in the red* Approximately 40 more books need to be sold and the P&C will breakeven on the project.

- **Canteen Accounts/Report**
Now that the canteen has been running for almost 1 term the cash flow is good and the canteens overall financial situation is looking really positive. Currently the canteen is about $1000 in black. The staff costs are really low, as Peta is doing a great job of getting the roster filled. Mel is enjoying her manager role and is happy to stay in the position for term two.

Kate will put a note in the newsletter announcing this positive news to the school.

- **Principals report**
The Eagles football team have donated a signed football that is worth approx. $400. Lisa asks that the P&C co-ordinate a silent auction with the proceeds to go to the Yr7 Graduation fund.

6. **Elections**

6.1.1 **President**
Nominated and elected: Sarah Levalds

6.1.2 **Vice president**
Laura Cargil resigned from the position.
Nominated and elected: Lidia Cesconetto.
6.1.2 Secretary
Nominated and elected: Cheryl Pech

Two positions are now free in the executive committee.

6.1.3 Executive
Nominated and elected: Phil Beeck (previous nominee...see minutes 21st Feb 2012) and Laura Cargill.

- 7.0 General Business

7.1 P&C Disco
Coordinators of the disco are Lisa Dentith, Michelle VanOrran, Rebecca Sorrell and Milly Sayer. The DJ and venue have been booked for 3rd May. DJ Avi will cost $650 and venue will cost $300 to hire (hoping to negotiate this down). Drinks cost $1.50 each, supplied through the venue. Ticket cost has been calculated at $8. This will cover the cost of 175 children attending plus a small $1 profit. The profits, if any, will go towards the Yr7 Graduation fund. Yr1-3 parents will have to be responsible for their children and attend the session with their children. For the later session the P&C requires 12 volunteers to supervise the yr4-7 children.

- Motion: Disco to be held Thursday 3rd May at Sharks football club. Yr1-3 session 5-6.30pm and a Yr4-7 session from 7-9pm. The P&C will underwrite the cost of the disco if there is a shortfall of money from ticket sales..

Moved: Milly Sayer
Seconded: Lisa Dentith
Motion Carried

7.2 Sensory Playground
Laura will contact Dave Carder and present something at next meeting. The P&C is eager to move forward with this project and spend the $21K allocated in November 2010. If a suitable plan cannot made the P&C should consider rescinding the motion made at the general meeting 16th November 2010 regarding the sensory playground project.

7.3 Fundraiser ideas for 2012
Lisa suggests we identify some smaller areas of need that we can run specific fundraising projects for. Eg refrigerated water fountains.

A 'wish list' (from teacher and parents) will be drawn up and presented next meeting.

7.4 Bike shed
Laura Cargill brought up the issue of the bike shed as after being contacted by a parent. This issue has been brought to the P&C many times over the last 8 years. At one point there was serious consideration given to the building of a bike shed, but Milly Sayer has searched through the P&C minutes from 2006 to present and finds no record of a
specific motion by the P&C to allocate money for or even an agreement in principle to build a bike shed. The committee quickly discussed the main issues again with the new members of the P&C. There are two main issues surrounding why there is a perceived need for a bike shed: the security of the bikes and some sort of protection (from weather) for the bikes. There are already bikes racks available on the school ground and the P&C feels that so long as the children remember to lock their bikes then there is no risk of them being stolen. At best there are 20-odd bikes a day parked at school and the P&C feels that the $20,000+ required to build an Ed Dept approved roof over them is not a good use of P&C money. This money would represent a significant proportion of the P&C’s annual fundraising income but a bike shed will benefit only a handful of children at any one time.

From this point forward the P&C no longer consider building a lockable bike shed.

8. **Thank you and next meeting**
Laura thanked those in attendance.

The next meeting will be held on Tuesday 15th May 2012 at 7.30pm.

9. **Close**
The meeting closed at 9.04pm.