

OFFICIAL



RICHMOND PRIMARY SCHOOL
EAST FREMANTLE

Parent/Carer Information Booklet 2026



Welcome to Richmond Primary School

Welcome to Richmond Primary School.

At Richmond, we believe every child deserves to feel known, valued and connected. Strong relationships between students, staff and families are at the heart of everything we do because we know children thrive when they feel safe, supported and a genuine sense of belonging.

Our goal is for every child to be happy, calm and confident so they can achieve their personal best. We support our students to develop academically, socially, physically and emotionally, while fostering resilience, creativity, curiosity and a strong sense of community.

We are proud to offer a broad and inclusive curriculum, enriched by specialist programs in Italian, Visual Arts, Music, Instrumental Music and Physical Education. We are equally proud of the warm, welcoming culture that makes Richmond such a special place to learn and grow.

Partnerships with families are highly valued at Richmond. Together, we create a supportive environment where every child can flourish and become the very best version of themselves.

Thank you for choosing Richmond Primary School. We look forward to working alongside you and your child throughout your primary school journey.

Erika Holst-Marsh
Principal

Kaya, Wanjoo. Welcome to Richmond Primary School, an Independent Public School in East Fremantle proudly located on Whadjuk land in the South Metropolitan Region.





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Our Vision

At Richmond we support our students to achieve their personal best in all areas whilst maintaining a strong social conscience. We value innovation, inclusion, and creativity in individuals. Our students will be enabled to be ethical, well-rounded, happy lifelong learners.



Essential information

Contact details

Richmond Primary School 37 Windsor Road East Fremantle WA 6158 9438 8700	Richmond Kindergarten: 72 Osborne Road East Fremantle WA 6158 0429 416 340
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Administration Team

Principal: Erika Holst-Marsh

Deputy Principals: Rebecca Button
Dave Carder

School office staff: Kellie Regnard and Narelle Sachman

Day-to-day @ Richmond PS

School hours

Start:	8.45am
Recess:	10.45am - 11.10am
Lunch:	1.10pm - 1.45pm
End:	3:00pm

What to bring

Every day, your child needs to bring the following in their school bag:

- ✓ Water bottle
- ✓ Crunch and sip (a small healthy snack – recommended chopped fruit and/or vegetables. Students take this into class for a ‘working’ snack)
- ✓ Food for recess (small healthy snack)
- ✓ Healthy food for lunch
 - We recommend sending food in insulated lunch boxes since the food will be stored in your child’s school bag
- ✓ School hat

Some classes will have additional items. Please check with your classroom teacher.

Important Allergy Advice

Richmond Primary School is a ‘nut aware’ school. For the health and safety of students with nut allergies, we ask for that parents do not send foods containing nuts such as peanut paste or Nutella sandwiches.

Canteen

Food for lunch can be ordered from LunchBox Hub on Friday via their website:

<https://school-lunch.lunchboxhub.com.au>. Orders must be placed by 7:30 am. For full details, see the Richmond PS website: <https://richmondps.wa.edu.au/news-events/canteen/>

Term dates 2026

Term 1:	Monday 2 February to Thursday 2 April <i>School Holidays: Friday 3 April to Sunday 19 April</i>
Term 2:	Monday 20 April to Friday 3 July <i>School Holidays: Saturday 4 July to Sunday 19 July</i>
Term 3:	Monday 20 July to Friday 25 September <i>School holidays: Saturday 26 September to Sunday 11 October</i>
Term 4:	Monday 12 October to Thursday 17 December <i>School Holidays: Friday 18 December to Sunday 31 January 2027</i>

School Development Days 2026

School Development Days are days that students don't attend, and staff participate in professional learning:

- Thursday 29 January
- Friday 30 January
- Friday 29 May
- Monday 20 July
- Monday 11 October
- Friday 18 December



Public holidays 2026

New Year's Day	Thursday 1 January
Australia Day	Monday 26 January
Labour Day	Monday 2 March
Good Friday	Friday 3 April
Easter Sunday	Sunday 5 April
Easter Monday	Monday 6 April
Anzac Day	Saturday 25 April & Monday 27 April
Western Australia Day	Monday 1 June
King's Birthday	Monday 28 September
Christmas Day	Friday 25 December
Boxing Day	Saturday 26 December & Monday 28 December

Morning Drop-off

All children are expected to arrive at school between 8.30am and 8.45am. Classes open from 8:30am. Students who arrive before 8:30am should wait quietly outside the library. Staff use this time to prepare for the day. For safety reasons, please remind children not to play on the playground equipment before school.

Afternoon Pick-up

At the end of the school day, we ask families to collect their children promptly and leave the school grounds in a timely manner. Once the final bell has rung, teachers continue with meetings planning and preparation and are not available to supervise students who remain on site.

To support a safe and orderly environment students should not play in the quad, playgrounds or around classrooms after school unless they are participating in a school approved activity. We appreciate your support in helping us maintain a safe and respectful environment for all members of our school community

Collecting children during the day

If parents need to collect children for appointments during the day, please call ahead to the office on 9438 8700 and your child/ren will meet you in the office at the arranged time.

Parents on school grounds

Parents are asked to report to the office if you come on the school grounds once the school day is underway. Please don't go directly to your child's class.

Out of hours care providers

Richmond Primary school has an out of hours services provider which can care for students beyond the school hours. Please communicate with this service directly to arrange care. For further information, see our website:

<https://richmondps.wa.edu.au/information-for-parents/before-and-after-school-care/>

Change of details

Please keep your personal information updated throughout your child's schooling by notifying the front office of any changes in phone number or address.

Attendance

Students are expected to attend school every day. If a student is unable to attend, parents are expected to provide an explanation for the student's absence. Under the Education Act, the only acceptable reasons for absence from school are illness or medical / dental appointments, which cannot be arranged outside school hours. The principal does not have the authority to approve absences for family holidays, shopping excursions, caring for other sick family members, etc and absences of this nature must be the responsibility of parents themselves. For more information, please see our **Family Holidays Guidelines**.

Ways to report your child's absence:

- **Phone** 9438 8700
- **Email** richmond.ps@education.wa.edu.au Please give your Child's name, room and reason for absence
- **Compass app** – enter an Absence Note

For further information, please refer to our school website:

<https://richmondps.wa.edu.au/attendance/>

Communication at Richmond PS

Richmond Primary School is committed to open, transparent, and effective communication. We believe that education is a partnership between staff, students, parents, guardians and the wider school community. Respectful and productive communication modelled by family and school staff gives a consistent message to students, so they are enabled to grow, learn and achieve their full potential.

The Department of Education has guidelines and structures in place to ensure that all key stakeholders in schools are treated with respect. Shared and respectful expectations and values will enable us to work together in the best interest of our children. For more Information, please see the Department's Connect and Respect guidelines:

<https://www.education.wa.edu.au/connect-and-respect>

Ways to communicate with our school:

- **School Office – phone and email:** The office is attended from 8.00am to 4.00pm. Outside these hours the school's telephone system is switched to a messaging machine. If you leave a message, these are checked each morning at 8.00am when the office opens. The school email is Richmond.PS@education.wa.edu.au
- **Website:** The school website is the main source of general information and is updated regularly. Please let us know if you feel information is missing.
- **Newsletter:** We publish a fortnightly newsletter to keep you up-to-date with current news and events.
- **CONNECT:** We use CONNECT as a secure Department of Education portal for sharing information between teachers and home. Teachers write to parents using CONNECT regularly, sharing classroom news, reminders and information about what students are learning. This is also where student semester reports are housed. Go to connect.det.wa.edu.au

Every parent has a CONNECT account and will be emailed a password, *which can be reset upon request at any time.*

We encourage parents to download the CONNECT Now app (available at your regular app service), so that you only need to log in once.



- **Compass App:** Compass is a school administration solution being rolled out by the Department of Education. Currently, Compass is the way you can monitor and notify us of your child's attendance. In the near future, Compass will also be used to provide permission for excursions and to make payments for school activities and other school related costs.

CONNECT and **Compass** serve different purposes, so it is important that families are registered for both Connect and Compass so you receive all communication from the school.

If you have not yet signed up to either platform, please do so as soon as possible. Families who are not connected to these platforms may miss important information from the school. If you require assistance setting up either platform, please contact the school office and we will be happy to help.

- **Reports and follow up interviews:** Teachers will communicate your child's progress and achievement each semester through a written summative report. In addition, in Semester 2, students in years 3 and 5 will receive a NAPLAN report showing individual progress against national standardised benchmarks for the year level in literacy and numeracy. Kindergarten children receive a portfolio at the end of semester 1 and a written summative report at the end of the year. Parent interviews are held during term 3.

For further information about communicating with our school, please refer to our website: <https://richmondps.wa.edu.au/communication/>

School Assemblies

School assemblies are held in the undercover area and are scheduled throughout the term. Each assembly is hosted by a different year level. While the Assemblies start at 9:00am, parents are often at the Undercover Area by 8:45am. Assemblies are usually 30 to 45 minutes in length.

You are welcome to attend every assembly; however, many parents attend when their child is in the hosting group and/or receiving a merit certificate. Stay up to date with the assembly schedule by checking the school website calendar.

Student mobile phones

The Department of Education does not permit student use of mobile phones at school. At Richmond PS, smart watches are treated the same as mobile phones. This means that students are required to place mobile phones and smart watches in a secure safety box at the beginning of the school day. These will be returned to students at the end of the day, allowing them to access any messages or notifications after school.

We appreciate your support in reinforcing these guidelines, helping your child understand the importance of minimising distractions during school hours. For full details please see the Richmond PS Communication Guidelines.

Dress code

The **Richmond dress code**, with the **Richmond logo**, has been endorsed by the School Board for Pre-primary to year 6 students and is enforced. The main items are a polo shirt, fleece jacket, hat, shorts, skirt, dress, coloured faction shirt, long pants.

Kindergarten students are expected to wear a Richmond Kindy T-shirt, with free choice of bottoms.

The school website has information about how to order uniform items: <https://richmondps.wa.edu.au/information-for-parents/dress-code/>



We have a recycled uniform system led by P & C parents. Please donate your good used items that are too small to the office. Recycled items are sold on assembly mornings and Tuesdays (fortnightly) from the P&C shed on the oval. This is a great option for affordable uniform items.

Faction/House groups

Once students have commenced at Richmond PS, they are allocated to a school faction/house group. We will notify you of this as soon as it has been assigned. If an older sibling already attends, any younger children in the family are assigned the same faction as their older sibling. The house groups have been named after the streets surrounding our school. At school sports carnivals, students participate in their house groups. Students wear their coloured faction uniform shirt on the day they are participating in Group Sport.

Windsor – Red	Osborne – Green	Fraser - Blue
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Positive Behaviour Expectations

At Richmond Primary School, we follow a whole-school, evidence-based behaviour management approach as part of our Positive Behaviour Support (PBS) program. Our three core values - be ready, be respectful, and be responsible - are integral to fostering and maintaining positive behaviours within our classrooms, school, and community, as outlined in our school-wide behaviour matrix.

We are committed to creating a safe, inclusive, and positive learning environment by explicitly teaching, modelling, and promoting expected behaviours. Our proactive approach to behaviour management includes restorative practices to help students understand the impact of their actions and to guide them in being accountable. Staff use positive reinforcement, verbal praise, and our school-wide acknowledgment system to encourage and reward positive behaviours. Through this system, students earn bee tokens that not only celebrate individual successes but also contribute to a collective goal for the entire school.





Ready



Respectful



Responsible

Everyday expectations

All day, everyday

- Be on time.
- Sit at the library if you arrive before 8:30am.
- Know your visual timetable.

- Use good manners (please, thank you, excuse me).
- in all areas of the school: classrooms, playgrounds, office, canteen etc.
- Allow people personal space.
- Ask permission before using others' belongings.
- Listen to others when they are speaking.

- Wear school uniform correctly
- Wear a school hat, when outside.
- Return your belongings and equipment to the correct place.
- Check lost property, if needed.
- Put rubbish into the correct bins.
- Make safe choices.

Learning Areas

Inside and outside spaces

- Have everything you need for school each day.
- Use whole body listening.
- Ask if you need help.
- Stay on task and aim to finish your work.
- Learn from your mistakes.
- Do your personal best.

- Put your hand up to ask the teacher a question.
- Take turns talking, when in groups.
- Stay quiet and listen during assembly.
- Be honest.
- Use an appropriate noise level.
- Use equipment appropriately.

- Ask, before you leave the classroom.
- Use equipment appropriately.

Break Times

Recess, crunch 'n' sip, lunch - Quad, oval, pre-primary playgrounds, basketball courts, nature play, front lawn, playgrounds, undercover area

- Wear a school hat when outside.

- Walk on the paths/ verandas.
- Agree on and follow the rules of the games.
- Allow students personal space.
- Use appropriate language.
- Let plants, flowers, fruits ripen, and grass grow.
- Sit and eat in the correct place.
- Listen to and follow directions.
- Be patient and use your manners at the canteen.

- Stay within the school boundaries.
- Return sports equipment.
- Support students that need help.
- Return lunch boxes to your bags.
- Return lunch basket to the canteen.
- Wait to be dismissed by staff before packing up and playing.
- Put rubbish into the correct bins.
- Only climb the climbing tree.
- Get a medical pass before going to the office.

Transitions

Before, between and after classes

- Line up quietly outside your learning area.

- Walk on paths and verandas.
- Quiet walking when near learning areas.

- Keep your bag zipped up, neat and tidy.
- Wait for permission before entering and leaving a learning space.
- Walk to specialist classes.

Toilets

- Go directly to class when the bell rings.

- Leave the toilets clean.
- Use a quiet voice.

- Wash hands, flush the toilet and turn off the taps.
- Try to use the bathroom in break times.
- Walk in the bathroom areas.

Curriculum

Play-based learning

In the early years at Richmond Primary School, we embed learning within a play-based environment. The curriculum extends learning in a program which engages curiosity and questioning and encourages exploratory and purposeful play:

- **Kindergarten**

Our Kindergarten program of teaching is taken directly from the Early Years Learning Framework and the Western Australian Kindergarten Curriculum Guidelines. Our highly trained early years educators assess, anticipate and extend children's learning with a combination of explicit teaching, teacher directed play and free play.

Our Kindergarten is in a purpose-built Early Learning Centre at 72 Osborne Road. This centre provides children with light and airy indoor rooms and beautiful grounds with plenty of open space to run, jump, climb and explore.

- **Pre-primary**

The pre-primary program builds on the Early Years Learning Framework used in kindergarten, melding seamlessly with the Western Australian Curriculum and ensuring that the foundational dispositions, knowledge and skills underpinning learning success are well established. In pre-primary, students are introduced to elements of compulsory schooling such as our faction system, as well as assemblies and use of the school library and IT facilities. They also train for and participate in the school sports carnival.

Pre-primary classes are housed either in our Early Learning Centre or on the main site depending on enrolment numbers.



Specialist subjects

The current specialist subjects at Richmond PS are:

- Physical Education
- Languages other than English – Italian
- Visual arts
- Music

Each specialist subject is taught once a week to provide learning opportunities across the subjects required by the School Curriculum and Standards Authority (SCSA).

Physical Education

Please ensure that your child wears footwear suitable for running (joggers) for Physical Education and Sport so they can participate fully and get the maximum benefit from these activities. Students also need to have their hat and will be expected to apply suncream.



- **Annual swimming lessons**

Students in years 1 to 6 participate in two weeks of annual swimming lessons provided through the Department of Education. The Department of Education allocates swimming lesson times and dates, and once these have been allocated, they cannot be altered. Students in years 4, 5 and 6 participate in a swimming carnival during term 1 or 2 each year.

- **Cross Country**

Richmond PS has a strong history in cross-country. Students from years 3 to 6 participate in our faction cross country carnival in term 2. Students from years 4 to 6 represent the school at the interschool carnival.

- **Before School Running Clubs**

Many students train at our popular before-school Richmond Running Clubs. Both running clubs run from 8.10 to 8.30am on our school oval.

Parents can enrol their children in one or both running clubs (Tuesday morning Marathon Club & Thursday morning Just for Run Club):

<https://forms.office.com/r/kgC0qVxUTf>

- **Winter sports**

During term 2, upper primary students in years 5 and 6 train and compete in interschool sport in soccer, AFL and netball.

- **Cricket**

During term 4, students from years 5 and 6 participate in an interschool cricket carnival with local schools.

- **Athletics**

During term 3, all students participate in athletics training. Our school carnival for pre-primary to year 6 students is at the end of term 3 and the champion athletes from years 3 to 6 go on to represent the school at the interschool carnival in term 4.

Languages other than English (LOTE)

Under the instruction of a specialist teacher, Italian is taught across years 1 to 6 in a one-hour lesson per week. Student achievement is reported using the strands Communicating and Understanding from the WA Languages Curriculum.

The Italian program focuses on the acquisition of linguistic competencies and cultural learning with a key emphasis on speaking and listening in the early years through to reading and writing in upper primary.

For more information about our Italian programme, please see our website:

<https://richmondps.wa.edu.au/programs/italian/>

The Arts

At Richmond Primary School we believe that exposure to and participation in the arts is vital for our students. All students study visual art and music with specialist teachers every week. They also have opportunities to perform, watch and engage in arts experiences through assemblies and visiting theatre troupes and musicians.

- **Visual Art**

Creating art can be beneficial throughout all stages of life. It can help children be better students and improve quality of life for seniors. It relieves stress, encourages creative thinking, boosts self-esteem and provides a sense of accomplishment. Students participate an hour of visual art each week with our specialist teacher.

- **Music**

Students study an hour of class music a week with our specialist music teacher.

- **Extension: Instrumental music**

Instrumental Music School Service (IMSS) teachers visit Richmond three days a week to provide free specialist instrumental instruction to selected students. Students are selected following a musical aptitude test in year 4 and are matched with a suitable instrument by specialists.

We have five places for weekly tuition at Richmond available in flute, clarinet and brass (trumpet / trombone) for year 5 and 6 students (a total of 30 places). Students must be committed for two years and can only participate in one instrument at school.

Our year 3 and 4 students have the opportunity to join a weekly area strings program at John Curtin College of the Arts (JCCA). Testing is conducted at JCCA in year 2 for violin / viola and year 3 for cello. Students also play in a string ensemble. Letters are sent home during second semester with further information. Parents must apply for their child to be considered.



Homework

As part of a comprehensive and balanced curriculum, homework is seen as one way of supporting and fostering life-long learning and connecting families with the learning of their children. Richmond Primary School has a documented approach to homework written by teaching staff. For further information about the home learning encouraged for your child's year level, please refer to the Homework Approach document.

Library

Our library is open from 8:00am to 3:00pm, Monday to Wednesday with Miss Larsen, our friendly Library Officer. Pre-primary – Year 6 students are welcome to borrow books from our library as we encourage a love of reading and a curiosity for learning.

The library is open at lunchtime on Mondays (for Lego and Board Games) and Wednesday for wellness activities with the school chaplain.

Check out our Online Library page for more information:

<https://wa.accessit.online/RCH06/#!/dashboard>

Primary Extension and Challenge (PEAC)

The Primary Extension and Challenge (PEAC) program is a part-time withdrawal program for selected upper primary school Year 5 and 6 students in public schools. Please use the following link to further information: <https://www.education.wa.edu.au/primary-program>

All year 4 students at Richmond Primary School sit the PEAC entrance test during term 3. Parents who do not wish for their children to be tested can opt out by contacting the school in writing. Identified students are selected to participate in differentiated programs.

Class sizes and organisation

Class sizes

At Richmond PS, we follow the Education Department's recommendations to determine how many students will be in each class.

Kindergarten

Classes of twenty students have one teacher and one full-time education assistant.

Pre-primary

Classes of up to 26 students in pre-primary have one teacher and one full-time education assistant.

Years 1 to 3

In years 1,2 and 3 classes are generally 24 students with one teacher, with some education assistant time

Years 4 to 6

In years 4, 5 and 6, the class size can increase to 32 students, with limited education assistant support.



Composite (Split) Classes

At Richmond Primary School, some classes may include students from two year levels, for example, a Year 3/4 class. These are known as composite or split classes and are a common feature of many Western Australian public schools.

Composite classes are created for a number of reasons, including student enrolment numbers, Department of Education staffing allocations, and the need to maintain balanced class sizes across the school.

Teachers plan and deliver high quality learning programs that meet the individual needs of every student. The Western Australian Curriculum is designed to support teaching across year level bands, allowing teachers to effectively differentiate learning so each child is appropriately challenged and supported.

Composite classes also provide valuable opportunities for students to develop confidence, leadership, independence and positive relationships with peers of different ages. When forming classes, we carefully consider a range of factors including academic needs, social and emotional wellbeing, friendships and overall class balance. We are committed to ensuring every child is placed in a learning environment where they can feel supported, engaged and successful.



Health and Safety

Staying Safe in the Sun

Our Sun Protection Guidelines have been developed to ensure that all students, staff, parents and visitors attending Richmond Primary School are protected from skin damage caused by harmful ultraviolet (UV) radiation from the sun. Please check our Sun Smart Guidelines document.

Sunscreen is available and accessible to staff and students in classrooms and around the school grounds e.g. at the school office. Please help us to be positive role models and demonstrate SunSmart behaviour when attending school by:

- wearing sun protective clothing
- applying SPF30 or higher broad-spectrum water resistant sunscreen
- wearing a sun protective hat (broad-brimmed, bucket or legionnaires style)
- using and promoting shade
- wearing sunglasses that meet the Australian Standard 1067.

Nut Aware School

Richmond Primary School is a 'nut aware' school. For the health and safety of students with nut allergies, we ask for that parents do not send foods containing nuts such as peanut paste or Nutella sandwiches.

Dog Free Grounds

Parents are reminded that dogs are not to be brought onto the school grounds.

Sick or Injured Children

Parents will be contacted if staff consider that their child is too sick to remain at school. The school has limited first aid facilities and only minor care can be given by school staff. Please don't send your child to school if they are unwell.

Road Safety

At busy drop off and pick up times, our surrounding streets can become quite congested. We ask all families to please be mindful of parking and to show consideration for our neighbours and the safety of our students.

Please ensure that you do not park on yellow lines, across driveways or in areas restricted for staff. These rules are in place to keep everyone safe and to allow for clear access at all times. We appreciate your support in modelling respectful behaviour within our community, working together so we can ensure a safe and positive environment for all.

There is a crossing attendant to assist students and parents across Canning Hwy before and after school.

Bicycles

Students are encouraged to ride their bikes to school. Parents are reminded that, when students ride bicycles to school, they are required by law to wear a bike helmet. For safety reasons, bikes are not to be ridden on the school pathways or anywhere in the school. Bikes should be parked near the basketball courts. No responsibility will be taken for bicycles if they are left behind after school.

Smoke Free Grounds

Parents and visitors are asked to adhere to the Department of Education's policy prohibiting smoking and vaping on school grounds.

Dental Unit

The Dental therapy clinic for Richmond Primary School is the Palmyra clinic at 60 McKimmie Road, Palmyra. For appointments, please contact them on 9339 4868.

School Psychologist and Chaplain

Richmond PS has a part time School Psychologist and Chaplain who attend our school regularly.

- Psychological intervention is subject to educational needs only. Parental permission is required when a student needs educational assistance.
- The Chaplain program is not religiously affiliated, forming additional support to enhance student wellbeing. Parental permission is sought for individual support. The Chaplain also runs group wellbeing activities, such as Wellbeing Wednesday in the library, providing a quiet space with calming activities for students supervised by the chaplain.
- The chaplain may be involved in various class and school activities.



Parent Involvement

P&C Association

Our Parents and Citizens Association is made up of parents or guardians of children attending our school. The key purpose of the group is to build community and raise funds. Their aim is to bring people together with a common purpose – to support the students of Richmond PS. We encourage you to become a member of our P&C and support their fundraising activities.

Talk to your class representative for information about joining the P&C. The Richmond PS website has further information: <https://richmondps.wa.edu.au/our-school-2/pc-association/>

We encourage you to join the P&C WhatsApp Channel. Once you are a member of the community you can join the Canteen Volunteer group as well as your Year Level Group, which facilitates communication between parents from the same year level. The P&C publish updates and information about events on the P&C Announcement WhatsApp page, so remember to keep an eye out for updates and event information.

Please use the link below to join the P&C WhatsApp Channel:

<https://chat.whatsapp.com/DPwgV7nWik9E9amC1J2XnA>

You can also email the P&C on pandc.richmond.ps@gmail.com

Class representatives

Each year level will have a volunteer Parent Representative who plays an important role in building and connecting our school community. They work with the class teacher to support the classroom educational program and provide a vital link between the school community and the P&C Association.

Richmond School Board

The Richmond School Board plays an important role in the governance of our school. The Board meets six to eight times per year and is governed by the Education Act and its terms of reference. Our School Board members undertake school board training with the Department of Education.

The School Board currently has provision for nine members:

- The Principal;
- Seven parent representatives who represent our 600 parents; and
- One staff representative who represents our 45 staff.

For more information, please see our website: <https://richmondps.wa.edu.au/our-school-2/school-board/>

Dads of Richmond Kids

The Dads of Richmond Kids – or DoRKs for short – is a P&C-run group that enables Richmond Dads and their kids to join in with fun activities and events in and around the school. We have regular informal catch-ups, an annual Camp on the school oval, numerous events throughout the year and even run our own DoRKs Cafe at school assemblies! We especially want to welcome all the new Dads and kids that join the school, both at the start of Term 1 and throughout the year.

For information about how to join, please refer to the school website:

<https://richmondps.wa.edu.au/information-for-parents/dads-of-richmond-kids/>

Parent Assistance

Parents are invited into the school for special events and assemblies. Class teachers may also request helpers for specific reasons, such as listening to reading, excursions, cooking gardening or covering library books. Parents assisting in the school are required to complete a Confidential Declaration Form at the start of the year.

Contributions and charges

Parents are asked to contribute to their child's education by paying contributions and charges as outlined in the 'Contribution and Charges' information package distributed to all families during Term 4. Parent support is greatly appreciated and funds collected benefit the school and contribute towards the purchase of valuable resources. Contributions are termed voluntary but form a vital part of our resourcing budget.

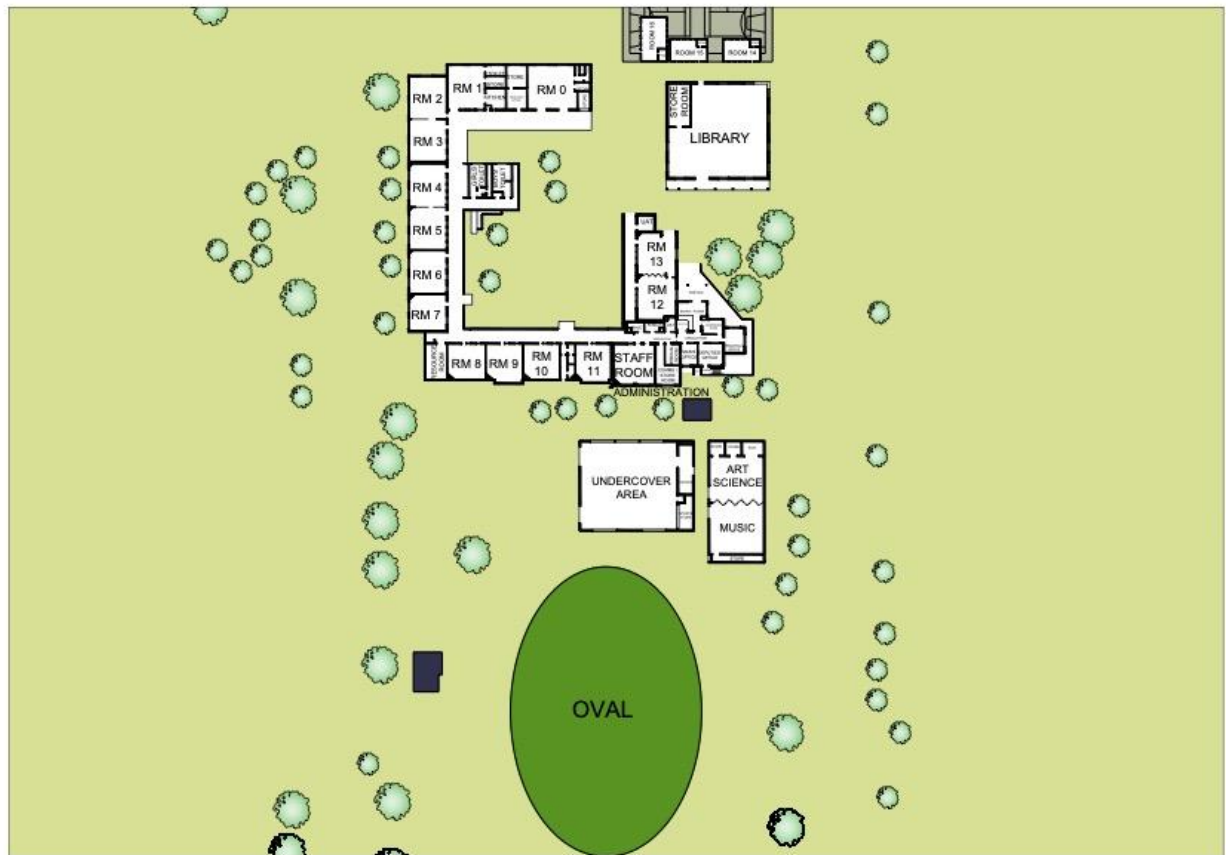
The school Voluntary Contributions are set by the School Board and for 2026 is \$60 per student.

There is further information available on the Richmond Primary School website :

<https://richmondps.wa.edu.au/wp-content/uploads/2025/11/2026-Contributions-and-Charges.pdf>



Main School Map



Kindergarten Map

